



PARENT PAYMENT ARRANGEMENTS 2022

Dear Families,

Menzies Creek Primary School is looking forward to another great year of teaching and learning and would like to advise you of our parent payment arrangements for 2022. We want to thank you for all your ongoing support. This makes a huge difference to our school and the programs we can offer.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

Menzies Creek Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all families. We are pleased to say that fees have not increased.

The State Government provides a considerable proportion of the school's income, however this is not enough to meet the full provision of the necessary materials and equipment costs of running the school and providing a level of education that is desired and expected by our school community.

The Education and Training Reform Act 2006 provides for the provision of free instruction in the standard curriculum program. Free instruction includes learning and teaching, instructional support, materials and resources, administration and facilities associated with the provision of the standard curriculum program. However, funding provided by the Federal and State Governments is insufficient to meet all of the requisite classroom materials.

To maintain our educational excellence there is a need to collect student charges. These funds provide materials, equipment and programs not funded by the government or our fundraising endeavours. For example: computer resources, literacy resources, reading support, and grounds maintenance and development. The school cannot fully provide these without assistance and support from the parent community.

Your contribution is vital to continue improving the amenities at the school beyond that provided by the government.

Financial Support for Families

Menzies Creek Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Kate Keys (Business Manager) or Dale McInerney (Principal) on 9754 3695

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Dale McInerney

Principal

Principal

The Menzies Creek Primary School 2022 Parent Payment Return Form

Curriculum Contribution – Items and activities that students use, to participate in, to access the Curriculum

Item	Specifications	Cost
Individual booklist materials	Stationery Pack – Consumables - specific materials for each child such as pencils, crayons, exercise books, scrapbooks, erasers, rulers and glue, headsets, writing notebooks. <i>(full details for each year level are available at Office)</i>	\$100.00
Essential subject student consumables	Requisites used in specialist Programs: LOTE (Auslan), Performing Arts, Science, Physical Education, Maths & Literacy, Art	\$90.00
Plot to Pot	Kitchen/Garden Cooking Ingredients	\$90.00
Online/Digital Learning Subscriptions	Mathletics Essential Assessments Reading Eggs Compass	\$57.00
Computer related consumables	By school in lieu of text books and resources	\$20
TOTAL		\$357.00

Note: Parents may choose to provide or purchase some items themselves. If you choose to do this you must consult with the school so that your child has the right items. There may be some items or services you cannot purchase yourself.

Other Contributions – for non-curriculum items and activities

Item	Amount – please nominate on payment form how much you would like to donate	
Grounds Contribution	Pays for mowing of the school grounds and repair of school facilities undertaken by a Handyman. Mowing costs per year- \$4,500 and Handyman costs per year- \$11,000.	\$60.00
School Assistance Fund Contribution	This fund is to provide essential student learning items or optional items for families unable to purchase these items due to financial hardship. A suggested contribution of \$50.00 helps to ensure that all our students have the option of attending school camps and excursions and have the items they need for school.	\$50.00

CSEF - Camps, Sports & Excursions Fund

The State Government Camps, Sports and Excursions Fund provides financial support for eligible students. For Primary school students this is \$125.00 per year. There is an annual application process and parents will be notified when application forms are available. Further information can be found at [:http://www.education.vic.gov.au/about/programs/health/Pages/csef.aspx](http://www.education.vic.gov.au/about/programs/health/Pages/csef.aspx)

The Menzies Creek Primary School 2022 Parent Payment Return Form

Please complete The Parent Payment Form and return the below schedule to school by Friday 10th December 2021.

Curriculum Contributions	Year in 2022	Amount (\$357 per child)
Childs Name:		\$
Childs Name:		
Childs Name:		
SUB TOTAL:		\$

OTHER CONTRIBUTIONS – see description below

Other Contribution	Suggested Voluntary Contribution per family	
Grounds Contribution	\$60	
School Assistance Fund Contribution	\$50	
SUB TOTAL:		\$

TOTAL

Category	
Curriculum Contribution	\$
Other Contributions	\$
TOTAL:	\$

– **Grounds Contribution**

Pays for mowing of the school grounds and repair of school facilities undertaken by a handyman. Mowing costs per year \$4,500 and Handyman costs per year -\$11,000

– **School Assistance Fund**

This fund is to provide essential student learning items or optional items for families unable to purchase these items due to financial hardship. A suggested contribution of \$50.00 helps to ensure that all our students have the option of attending school camps and excursions and have the items they need for school.

Please indicate your preferred methods of payment:

Option A In full by 27/01/2022

Option D Other payment arrangements*

*If selecting Option D please make an appointment with the school to discuss your circumstances and the available options.

Payments can be made by

- Compass – preferred option
- Direct Deposit Menzies Creek Primary School BSB 633 000 ACC 129 123 402, subject ref 'Name' and 'school fees'

The Menzies Creek Primary School 2022 Extra Curricular Activities

Extra-Curricular Items & Activities – *Payment required at the time of the activity*

Menzies Creek offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Optional	Specifications	Estimated Cost
Excursions and Incursions: Excursions and Incursions are linked to the educational program and greatly enrich the learning experiences of our children	Excursions & incursions planned throughout the year to enhance classroom topics.	Payment required at the time of the activity
Camps: Our camp program endeavours to promote the development of a child's independence and self-reliance skills, in addition to fostering such social skills as co-operation, tolerance, leadership and environmental awareness	<ul style="list-style-type: none"> • Foundation • Year 1 dinner • Year 2 Sleepover • Year 3 & 4 camp (3 day) • Year 5 & 6 camp (3 day) <i>Subject to slight variations beyond school's control. Payment plans available.</i>	TBC
Swimming The program aims to develop water safety, confidence and swimming ability.	Foundation to Year 6 8 x 40 minute swimming sessions including bus transport	TBC
House Athletics	Term 1 – House Athletics Sports	\$8.00
Year 3 – 6 Sports Many senior school students are involved in a variety of sporting events during the year which foster relationships with other schools and students in the district, and provide opportunities to develop sporting abilities, develop confidence and school pride	Term 2 EDEC Athletics Day – Year 3-6 (\$12) EDEC Cross Country – year 3-6 (\$10) EDEC Lightning Premiership – Year 5/6 and some 4's (\$10) EDEC Soccer – Year 6 and some 5's (\$9) Term 3 ** Hoop time – year 3 and 4 (\$18) EDEC Basketball – Year 6 and some 5's (\$15) EDEC Girls' Footy Day – year 6 and some 5's (\$7) Term 4 EDEC Indoor Soccer – year 5 (\$15) Orienteering Championships – Year 6 (\$24) Divisional level – qualifying required Regional level – qualifying required State level – qualifying required	<i>Payment required at the time of the activity</i> **These may be subject to variation due to bus and venue costings

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PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.